

CQC Action Plan - Review of Health Services for Children Looked After & Safeguarding in Portsmouth

PORTSMOUTH HOSPITALS NHS TRUST						
Number	Recommendations	Actions	Assigned To	Completion Due Date	Progress	Comments/Evidence
1.1	Ensure that all expectant women receive a comprehensive assessment of risk and vulnerability, to include exploration of domestic abuse, mental health, partner behaviour and exploitation and that appropriate advice, support and care is made available to them through a co-ordinated package of support	<p>1.1.1 New maternity notes to be updated to include a comprehensive safeguarding risk assessment and a safeguarding and support plan.</p> <p>1.1.2 Background to current domestic abuse risk assessment arrangements to be explored to gain understanding of decision and contribute to review of whether this arrangement should continue.</p> <p>1.1.3 The four questions in the shortened child sexual exploitation (CSE) risk assessment tool will be embedded into the safeguarding risk assessment we plan to include in the new maternity notes.</p> <p>1.1.4 Audit to be undertaken to measure compliance with the use of the new referral form and the quality of the information contained in the referral form.</p>	1.1.1 - 1.1.3 Named Midwife for Safeguarding Children 1.1.4 Senior Midwifery Manager Community & Public Health	Mar 31 2018		
1.2	Improve the identification, assessment and recording of risk to children of adults who attend ED with concerning behaviours.	Mandatory safeguarding children risk assessment to be incorporated into the IT system for adults attending ED with concerning behaviours.	Emergency Department Consultant and OCEANO lead & Named Doctor for Safeguarding Children	Mar 31 2018		
1.3	Ensure that all children who attend the children's ED have a comprehensive risk assessment to ensure that they are safeguarded appropriately and that all practitioners are compliant with the trust's policy and processes.	Current mandatory safeguarding children risk assessment on IT system for children attending ED to be reviewed and enhanced as appropriate.	Emergency Department Consultant and OCEANO lead & Named Doctor for Safeguarding Children	Mar 31 2018		

1.4	Ensure that expectant women with additional mental health or learning disability are cared for by practitioners who are trained to meet their needs.	1.4.1 All band 7 Clinical Lead Midwives, Specialist Midwives and vulnerable families team Midwives, who have not undertaken mental health training within the last 3 years, to do so. 1.4.2 Mental health training to be incorporated into maternity mandatory training plan for inclusion in training days at least every 3 years. 1.4.3 Awareness of the Learning Disability passport to be raised within the maternity service.	1.4.1 - 1.4.3 Clinical Lead for Midwifery Practice Education	Mar 31 2018		Maternity mandatory training 2015/2016 included a 1 hour mental health training session. Maternity mandatory training 2017/18 includes a mental health simulated training scenario. Vulnerable families team midwives received mental health training 17/07/17.
1.5	Ensure that unborn and newborn babies are protected effectively and evidence compliance with the LSCB Unborn and Newborn Baby Safeguarding Protocol	1.5.1 PHT's system of writing maternity alerts at 34/40 to be reviewed as not currently in line with 4LSCB protocol. 1.5.2 Maternity service to support partner agencies in Portsmouth and Hampshire to embed the development of multi agency pre and post birth plans.	1.5.1 & 1.5.2 Named Midwife for Safeguarding Children	Mar 31 2018		
1.6	Improve the content of the GP summary report following attendance at ED to include any safeguarding concerns or risk to a child or young person.	1.5.1 Audit being undertaken to determine the extent to which the information on GP discharge summaries correlates with the safeguarding children risks documented in the free text. 1.5.2 Awareness to be raised within the Emergency Department of the need to take care when inputting data onto OCEANO.	1.5.1 & 1.5.2 ED Matron	1.5.1 Mar 31 2018 1.5.2 Nov 31 2017		

1.7	Improve the safeguarding and governance arrangements throughout the trust so that the trust board is able to be assured of effective safeguarding practice throughout the organisation.	<p>1.7.1 External whole system review of safeguarding being undertaken as part of PHT Quality Improvement Plan. Phase 2 to include child safeguarding.</p> <p>1.7.2 Terms of reference for the Safeguarding Committee to be reviewed.</p> <p>1.7.3 Appoint a Head of Safeguarding (Adults and Children) at an 8C, new strategic level post.</p> <p>1.7.4 Workload of Safeguarding Children Team to be reviewed</p> <p>1.7.5 Maternity service to identify opportunities during the maternity pathway when women are seen alone and ensure that these opportunities to ask the routine domestic abuse screening questions are maximised.</p> <p>1.7.6 Safeguarding children supervision arrangements in ED to be improved and standards assessed</p>	<p>1.7.1 - 1.7.3 Associate Director of Nursing supported by the Director of Nursing</p> <p>1.7.4 Head of Safeguarding</p> <p>1.7.5 Named Midwife for Safeguarding Children</p> <p>1.7.6 Named Nurse for Safeguarding Children</p>	<p>1.7.1 Timeline starting 20/09/17</p> <p>1.7.2 Completed</p> <p>1.7.3 As soon as possible</p> <p>1.7.4 - 1.7.6 Mar 31 2018</p>	1.7.3 Appointment has been made, start date TBC.	
1.8	Improve record keeping arrangements within midwifery services so that practitioners have access to a complete record.	<p>1.8.1 Mapping exercise to be undertaken to map current record keeping arrangements.</p> <p>1.8.2 Task and finish group to implement a maternity wide change of record keeping arrangements.</p>	<p>1.8.1 Named Midwife for Safeguarding Children</p> <p>1.8.2 Named Midwife for Safeguarding Children</p>	<p>1.8.1 Dec 30 2017</p> <p>1.8.2 Mar 31 2018</p>		
1.9	Improve the quality of child protection referrals and reports within midwifery services so that they are of a consistently high standard and support the identification and ongoing assessment of risk to the unborn and newborn infant.	All referrals and reports to be signed by a band 7 midwife, for quality assurance purposes, before they leave the organisation.	Named Midwife for Safeguarding Children	Dec 30 2017		
1.10	Ensure that newly qualified midwives demonstrate competency in child protection practice as part of their preceptorship.	Competency document to be produced and incorporated into the existing preceptorship programme for newly qualified midwives.	Clinical Lead for Midwifery Practice Education	Dec 30 2017		
1.11	Ensure that all staff who work with children who may be vulnerable or be supported through a child protection or child in need plan are accessing safeguarding supervision in line with trust policy.	Safeguarding children supervision arrangements to be audited against PHT supervision policy and local safeguarding children board standards.	Named Nurse & Named Midwife for Safeguarding Children	Mar 31 2018		

3.1	Ensure that expectant women or post natal women who are cared for as an in-patient on the midwifery wards and have an acute mental health crises can access adult mental health services following an agreed care pathway.	Robust support to be secured from onsite mental health liaison team for maternity inpatients experiencing an acute mental health crisis.	Senior Midwifery Manager Community & Public Health and Specialist Perinatal Mental Health Midwife	Completed		Gap in service provision for women experiencing an acute mental health crisis was highlighted at quarterly perinatal mental health pathway meeting with multi agency stakeholders. Commissioning arrangements in relation to the support offered to maternity services from the onsite mental health liaison team have been strengthened.
3.2	Ensure that children and young people who are suffering from mental ill health or have self harmed and are admitted to the acute paediatric ward are appropriately safeguarded through thorough risk assessments and cared for by practitioners who have received training in mental health illness in this age group.	3.2.1 Paediatric service documentation to be updated to include a safeguarding children risk assessment. 3.2.2 Paediatric service documentation to be updated to include an environmental risk assessment for this group of children. 3.2.3 Paediatric Unit: All band 7 Senior Ward Sisters, Specialist Nurses, band 6 Ward Sisters and Safeguarding Leads who have not undertaken mental health training within the last 3 years, to do so. 3.2.4 Mental health training to be incorporated into Paediatric Unit mandatory training plan for inclusion in training days at least every 3 years. 3.2.5 Paediatric service to support partner agencies in ensuring they share their risk assessments in a timely manner to inform ongoing clinical care and safeguarding.	3.2.1 & 3.2.2 Paediatric Senior Sister 3.2.3 & 3.2.4 Paediatric Practice Educator 3.2.5 Paediatric Matron	Mar 31 2018		
3.3	Agree and implement a care pathway to support young people between 16-18 years who attend ED with mental ill health or self harm to ensure that their mental health and physical care needs are met and that they are safeguarded effectively.	Standard operating procedure (SOP) to be produced and embedded for young people 16 to 18 years of age requiring observation in the adult observation bay.	W&C Head of Nursing	Completed		SOP has been developed, ratified and launched within ED. Compliance will now be monitored via audit.
3.4	Ensure that the local MARAC arrangements are fully inclusive of all partners, including primary care.	PHT to work with partner agencies in Portsmouth and Hampshire to achieve appropriate inclusion.	Named Nurse & Named Midwife for Safeguarding Children and Adult Safeguarding Lead	Mar 31 2018		

3.5	Improve paediatric liaison arrangements between the ED and the 0-19 service by ensuring that concerns are being appropriately identified and that there is timely sharing of attendance by children or young people to support effective intervention	3.5.1 Scoping of paediatric liaison arrangements across wider acute health providers and 0-19 services to be undertaken. 3.5.2 PHT to work with partner agencies to develop a solution to the identified gap in service provision.	Named Nurse for Safeguarding Children and Head of Nursing Emergency Medicine	Mar 31 2018		
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